

Group Name: _____

Booking Reference: _____

<p style="text-align: center;"><u>Session Timings</u></p> <p>Most sessions are 55 minutes in length.</p> <p>Aerial Runway, Bridge Building, Via Ferrata and Raft Building are 85 minutes in length.</p> <p>Lawn Games, Mini Beast Safari, Parachute Games and Pond Dipping are 4 hours in length.</p>	<p style="text-align: center;"><u>Distance to Activities</u></p> <p>The Quarry and Pond are about a 15 minute walk from the main activity area, and from each other.</p> <p>Please bear this in mind when planning your programme.</p>	<p style="text-align: center;"><u>Consent Forms</u></p> <p>We require that all participants have parental consent to take part in our activities.</p>
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Beaudesert Instructor Led Activities	Date(s)	Sessions Times(s)

Self-Led Activities	Date(s)	Sessions Times(s)
Please Note: We <u>do not</u> hire out the High Ropes activities, Abseil & Via Ferrata for self-led groups.		

Objectives

To help our team to ensure that all of your participants receive the best possible experience, please provide a short summary for the reason for your trip, any learning outcomes, and anything else you feel we should know about. If you need assistance in creating learning objectives, you may find the Learning Away website (<http://learningaway.org.uk/>) helpful.

By signing this activity booking form I confirm that all parents/guardians of participants under the age of 18 years are fully aware of and have provided consent for the activities being undertaken. I agree to the conditions listed overleaf.

Signed _____

Date _____

Please contact reception on 01543 682278 if your group requires any support in programme planning.

ACTIVITY BOOKING CONDITIONS

- ❖ Instructed activities should be booked at least **14 days advance** and are subject to instructor availability.
- ❖ Groups wishing to cancel sessions must do so a minimum of **14 days** in advance in writing (or be email).
- ❖ Cancellations made 14 days or less prior to arrival will incur 50% of the cost.
- ❖ Cancellations made 7 days or less prior to arrival will incur 100% of the cost.
- ❖ Activities can only be booked by submitting an activity booking form.
- ❖ A verbal booking must be confirmed in writing on an activity booking form.
- ❖ All activities are run at Beaudesert's discretion and are subject to satisfying safety requirements.
- ❖ Session times cannot over-run.
- ❖ Group sizes can change to accommodate the age and ability of the individuals.
- ❖ Restrictions may apply to late afternoon and evening sessions due to availability of natural/flood-lighting.
- ❖ Smoking is not permitted on or around any activity.
- ❖ Beaudesert Outdoor Activity Centre does everything possible to run booked activities. However, there may be times where due to circumstances beyond their control that an activity may have to be rescheduled, cancelled, or an alternative activity offered. If cancellation is the only option available, a refund for that activity will be provided.
- ❖ All our activities adhere to our Risk Assessments. Copies of these are available through the site office.
- ❖ Beaudesert consent forms **MUST** be submitted on arrival.
- ❖ Shooting declaration forms should be handed in at the start of all rifle sessions.
- ❖ Please advise Beaudesert in writing of any complex medical conditions, learning & behavioral needs at least two weeks before the activity sessions. We will share this information with the instructor(s), and we will do our best to adapt the session(s) to meet the needs of the young person. Failure to provide this information will mean that we may be unable to accommodate all individual needs.

Raft Building & Coracles Activities

- ❖ All participants **MUST** be able to swim with a buoyancy aid.
- ❖ All participants will need a change of clothes.
- ❖ Footwear must be worn at all times whilst on the water, No Wellies / Crocs
- ❖ Ask at reception upon arrival for details of where to meet instructor

All other Instructed Activities

- ❖ Wear boots or trainers, (no wellies/Crocs/sandals)
- ❖ All piercings and neckerchiefs are to be removed
- ❖ Arms to be covered for Archery and Abseiling.
- ❖ Please go directly to activity location to meet your Instructor
- ❖ Greasy Pole - Remember to leave time for changing out of wet clothes after this activity

Equipment Hire

- ❖ Report to the Activity Meeting Point in the Walled Garden 10 minutes before session start time to be issued with equipment.
- ❖ You are responsible for ensuring the competence of your instructor and completing your own risk assessment. You should as a minimum follow our risk assessment.
- ❖ You must provide evidence of current NGB qualifications for Archery and Air Rifles. You can hire the archery & rifle ranges, but all equipment must be supplied by the group.
- ❖ We do not hire out the High Ropes and Via Ferrata facilities.

It is important that groups are aware of the minimum age requirements and maximum group sizes for activities. These are as follows:

- All instructor led activities have a maximum group size of 12.
- If adults wish to actively participate in the activities they must be part of the above ratio.
- Minimum age 6 years: Archery, Climbing Wall, Crate Stacking, Traverse Wall, Monkey Trees, Tree Climbing, Circus Skills, Low Ropes, Orienteering, Coracling, Raft Building, Sensory trail/Nightline.
- Minimum age 8 years: Abseiling, Jacobs Ladder, Eliminator, Bivouac Building, Air Rifles, Axe throwing.
- Minimum age 10 years olds: Aerial Runway, Via Ferrata