



Beaudesert Outdoor Activity Centre

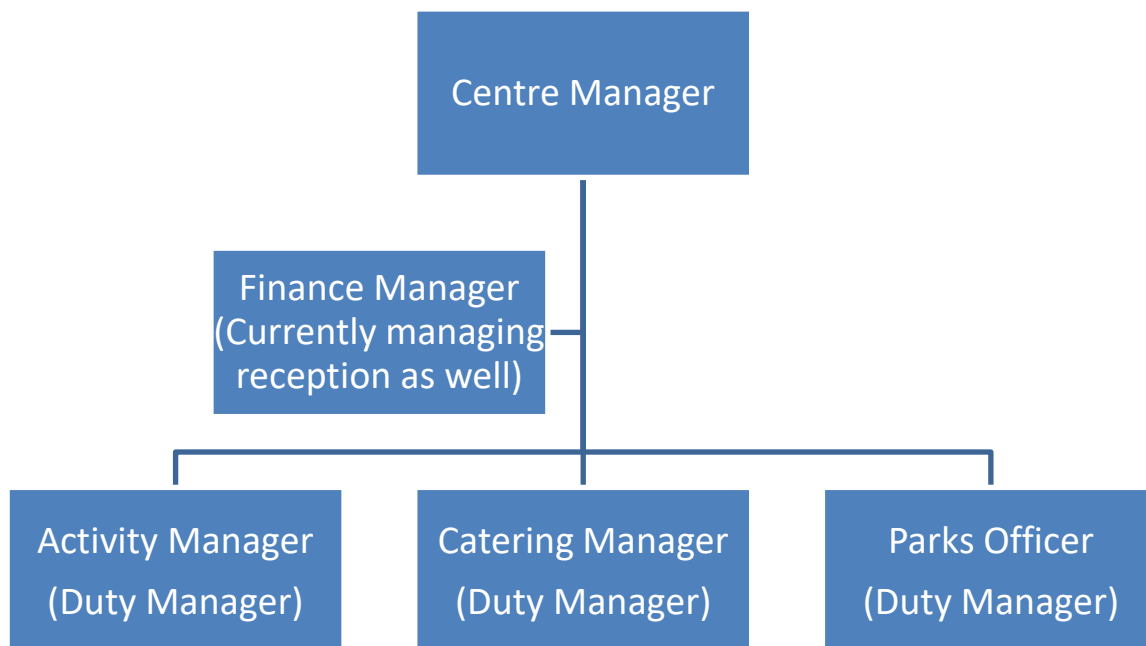
Adventure Made Easy

Activity Manager recruitment pack

Introduction

Beaudesert Outdoor Activity Centre is located on the edge of Cannock Chase, Staffordshire in an area of outstanding natural beauty. With 120 acres of parklands and wooded areas we have a perfect activity setting. We have a wide range of activities including Sit on Kayaks, Coracles, Raft Building, Via Ferrata, Abseiling on natural rock, Zip Line, High Ropes, Archery, Climbing Wall, Rifle Shooting and Tomahawks. We have multiple accommodation lodges, camping spaces and we are a thriving residential centre for Scouts, Guides, Youth Groups and Schools. The Centre is managed by The Beaudesert Trust. The Strategic Management of the centre is led by the Centre Manager who is currently supported in the day to day operational management by a Catering Manager and a Parks Officer.

Our structure



Prior to Covid the centre was going through a significant period of growth and had doubled its turnover in the previous 4 years. The centre was on target to continue growing.

The activities team is in the process of being rebuilt following a complete restructure during the last 18 months. Currently we are using freelance and casual instructors and the department is being led by the Centre Manager with significant input from the technical advisor. The appointed Activity Manager will report to the Centre Manager and take over

**Beaudesert Park,
Cannock Wood,
Rugeley, Staffordshire.
WS15 4JJ**



**www.beaudesert.org
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Charity number 522603**



Beaudesert

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management of the activity team and help with the recruitment of 2 lead instructors in 2022, 8 oversees volunteers and a team of casual and freelance instructors as we rebuild and progress in 2022. They will work very closely with the Technical Advisor to ensure the very best standard of safety. As part of the management team the Activity manager will be responsible for duty manager shifts to lead the operational delivery. During the next 18 months to 2 years the Activity Manager will also be involved with reception and sales duties therefore exceptional written and verbal communication is required.

Having survived long periods of closure, this is an extremely exciting time to join the centre as we rebuild and grow again. There is lots of opportunity to contribute to creating new processes to make us more efficient and to the overall growth of the centre.

About You:

Essential Skills

At least 3 activity qualifications from ERCA, RCI, CWI, BCU L1, Archery GB, NSRA.

Excellent customer facing skills.

Excellent written and oral communication.

Excellent budget management.

Experience of working with external suppliers to carry out safety checks of equipment.

Some management experience.

Driving Licence.

A PPE inspection qualification.

An eye for detail.

Desirable Skills

Experience of leading a team of 10 or more staff.

Sales and admin experience

Experience of leading day to day operations in a centre.

Hours 40 hours per week annualised

Holiday 30 days per year (of which 10 are taken at Christmas)

Salary Package

Salary - £Negotiable

Pension Scheme

Free lunch when working

Possibility of 2-bedroom accommodation on site if required.

Further training

Application and recruitment process:

To apply please visit our website and download an application form and return it to

centremanager@beaudesert.org.uk The closing date for applications is Monday 5th July

The shortlisted candidates will then be invited to an initial video interview with our Technical Advisor taking place at a mutually convenient time in July, and formal interviews taking place on site by early August with a view to the successful candidate starting by the end of September 2021 at the latest.

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