



# The Beaudesert Trust

Providing adventure for young people & conserving Beaudesert Park

Fire Safety Policy			
Authors	Nigel Ruse	Last Revised on	12 <sup>th</sup> April 2022

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## 1. Fire safety policy statement

Fire is a hazard that could affect all parts of our premises. The consequences of fire include the threat to the life or health and safety of people, damage to or loss of property and severe interruption to normal business activities and opportunities.

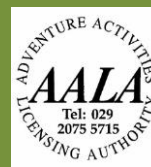
Our fire safety measures include preventing outbreaks of fire and mitigating the direct and consequential damage by early detection, reducing the risk of fire spread by structural containment, providing escape routes, emergency evacuation procedures and means for fire-fighting and detection.

This policy expands on our general health and safety and environmental policies. Its primary objective is the creation of a fire safety management system, which together with the structure and maintenance of our buildings seek to protect human life as well as the assets and business opportunities of this organisation. The policy applies to all our buildings including any occupied under a tenancy agreement. Its requirements extend to everyone on the premises, legitimately or otherwise. In jointly occupied premises our objective is to co-operate and coordinate action with other occupiers.

The aim of this policy is to achieve a 'fire safe' environment for all workers and building occupants, which will reduce to a minimum the risks to life, to property, to business loss and of personal injury. To achieve this we will provide the time and resources necessary to

Beaudesert Park,  
Cannock Wood,  
Rugeley,  
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Scout and Guide Recreational  
lands known as The Beaudesert  
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formulate a fire safety strategy for our premises. We will ensure that we inform, instruct and train all the relevant people.

Achievement of these objectives will demonstrate compliance with fire safety legislation and current good practice.

The Centre Manager has been appointed as the 'Responsible Person' for fire safety in this business. All Fire safety records are available to the Trustees.

Signed. ....Jeremy Cotton..... Chairman

Date .....

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## 1. Responsible person and their duties

The Estate Manager is responsible for fire safety from a day to day operational management.

All staff are responsible for maintaining best practice.

## 2. Records

The Trust will carry out and record Monthly checks of:

- Fire alarms and smoke detectors in each building
- Emergency lighting basic check in each building
- Emergency exit doors
- Annual fire extinguisher checks
- Annual alarm checks
- Annual PAT testing
- Annual gas safety checks
- 5 year electrical inspection

## 3. Communication

Fire safety posters are displayed in all buildings

In the event of a fire the alarm is raised by the following means:

- Building alarms
- Vocally
- Loud hailer

## 4. Training

Fire safety training is part of the induction process and is recorded in employees training log

Fire warden training is also given to core staff and recorded in the employer training log.

## 5. Equipment and training

Fire extinguishers are located in all buildings

Fire extinguisher training is part of the induction process however the Trust adopts a policy of “get out and stay out” and await the instructions of the emergency services.

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Extinguishers should only be used in the event of risk to life

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